



Pocono Mountains Municipal Airport Authority

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PMMAA Minutes

May 20, 2020

CALL TO ORDER: Dave Moyer, Chairman, called the meeting to order at 3:05PM EST on May 20, 2020. The meeting took place in the MW Hangar located at the airport located in Tobyhanna Pa 18466.

ATTENDANCE: Dave Moyer, John Kerrick, Mark Turner, George Barthelenghi, Bill Mullen, Bob Dienrowicz, George Strunk, Ron Slonaker, Adam Switzer, Debbie Borger. Karl Weiler and Greg Christine attended by phone.

PLEDGE OF ALLEGIANCE

- I. Dave Moyer declared a Quorum Declaration.
- II. No Public Comments.
- III. Approval of Minutes: George Strunk made a motion to approve the April 15, 2020 minutes and dispense of the reading. George Barthelenghi seconded the motion and the motion passed.
- IV. Treasurer's Report: George Strunk reported that April fuel sales were virtually non-existent because of the pandemic restrictions. George Strunk made a motion to approve payment of bills on Schedule G and to ratify bills made between Board meetings as listed on Schedule J. Mark Turner seconded the motion and the motion was passed.
- V. Audit Report. The board listened and reviewed a presentation of the audit of PMMAA's 2019 financial statements by Debbie Borger, CPA of Reilly & Associates. The audit will result in a qualified opinion only because of the valuation of fixed assets issue that has always been a qualification. Otherwise, the audit is clean and unqualified.

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A motion was made by Mark Turner and seconded by George Barthelenghi to accept the audit and authorize George Strunk, Treasurer to submit the Single Audit Report to appropriate government authorities. The motion passed unanimously.

VI. Manager's Report. Ron Slonaker reported we continue to convert A/P to summer activity. Presented LSA truck purchase information and the Board narrowed the choices.

- 1). Red dump truck needed emergency repairs.
- 2). Will repair flag pole and apply a new smooth layer of cement at A/P entrance.
- 3). Will continue to operate in May with reduced hours.

VII. Task Tracker Report. Dave Moyer reviewed and the Board updated the report. New items will be added for the June Board meeting.

VIII. Engineers' Report. Adam Switzer updated the following:

- 1). Met with Leeward Construction and final items on punch list will be completed.
- 2). Steel for new T-Hangar will begin delivery on June 15th. Building completion scheduled for early Fall.
- 3). Snow removal equipment (SRE) building continues to process through funding and local building codes. Everything looks good.
- 4). Fuel Farm. The BOA Funding Grant has been approved. This project has many questions to be answered and confirmed by board. Although we have much preliminary planning, we now need final planning. Engineering will need questions answered in between Board meetings, so the board appointed a 3 person fuel farm committee. They are Bob Dienrowicz, Mark Turner and Karl Weiler.

- 5). The A/P is eligible for funding from the Cares Act to support some expenses during the pandemic.

IX. Old Business

- 1). The NPDES permit for annual testing has been renewed. This is a mandatory program.
- 2). Engineering Services Contract: George Barthenghi stated that Delta has agreed to Geoff Worthington's wording of paragraph 4.6.9. The agreement is now ready to go to the BOA for approval.
- 3). Department of Community and Economic Development (DECED) and Multimodal Transportation Fund (MTF) grant application: George Barthlenghi stated that he has downloaded the DCED and MTF grant application and the application's checklist that was emailed to board members. On the checklist there is a requirement for 11 detailed exhibits and letters. In order to submit the application, funds will be sent for Delta to provide the exhibits and there is \$100 application fee. The effort to complete the application and submit it was approved by the Board.

X. Marketing future funding. The board will apply for a 2021 LSA Grant. George Barthelenghi and Bill Mullen will process the application.

XI. A motion was made by Bill Mullen for the Board to go into executive session at 4:30 PM. The motion was seconded by George Barthelenghi and the motion was passed. The Board reconvened at 4:42PM.

XII. Adjournment motion made by Bill Mullen at 4:43PM. All voted in favor.

Minutes Respectfully submitted,

Bill Mullen, Board Secretary