



Pocono Mountains Municipal Airport Authority Minutes

August 19, 2020

Call to order: Dave Moyer, Chairman, called the meeting to order at 3:05 p.m. EST on Wednesday August 19, 2020. The meeting took place in the MW hangar at the Pocono Mountains Municipal Airport located in Tobyhanna, PA 18466.

Pledge of Allegiance

Attendance: Dave Moyer, John Kerrick, Karl Weiler, George Strunk, Mark Turner, Greg Christine, Bob Deinarowicz, and Bill Mullen. George Barthelenghi was absent.

Declaration of Quorum: Dave Moyer declared a quorum.

Public comment: No public comments.

Approval of Minutes: George Strunk made a motion to approve the July 15, 2020 minutes as presented and to dispense of the reading. Karl Weiler seconded the motion and the motion passed.

Treasurer's Report-Financial Statements/Cash Position: George Strunk first reported on our P&L

- Fuel sales continue to be poor.
- Rental income stable.
- Expense control is excellent.

Mr. Strunk also reported that PMMAA would not be participating in the County grant program for the Covid-19 relief, because government programs are excluded from the grant.

Accounts Payable/bills to be paid:

George Strunk made a motion to approve payment of bills on schedule G and ratify bills made between board meetings on schedule J. John Kerrick seconded the motion and the motion passed.

Airport Manager Report: Ron Slonaker reported the following:

- Airport activity continues to increase.
- Moyer Aviation is doing a lot of training and air tours.
- Outside charter business is getting stronger, but not buying fuel.
- New Kubota ramp vehicle was delivered, terrific addition for the airport.
- Justin is replacing the noise abatement sign on runway 31.
- We have a new aircraft tenant for North Hangar.

- Security gate between community hangars needs repair.
- PAPI runway lights needed new circuit boards.

Greg Christine made a motion on “call out” fees. They will now be as follows:

- 1) \$100 fee if they buy fuel.
- 2) \$200 fee if they don’t buy fuel.
- 3) \$200 fee if they reserve a “call out” but don’t show up.

Karl Weiler seconded the motion and the motion passed.

Task Tracker: Dave Moyer reviewed and the board updated. We have preliminary estimates of \$40,000 for runway painting and \$30,000 for crack sealing. Both need to be completed as soon as possible.

Engineering Report: Adam Switzer updated the following:

Task Order #4-

- North Ramp construction project. MCCD will re-inspect for grass growth in the fall.
- Leeward will grind the pavement edge to eliminate the ponding area and then seal the pavement joints.
- The MCCC approved recording the “Stormwater Drawing”.
- We are almost finished with the project.

Task Order #5-Construct T-Hangars:

- Grimm construction will repair the concrete floor cracks.
- Asphalt paving to be completed by August 28.
- Grimm will start process for occupancy inspection and permit.
- The final ADA walkway has been completed and needs to be approved by Bill Burton.
- Old T-Hangar will be demolished in the middle of October

Task Order #6-Snow Removal Equipment Building (SRE):

- The funding grant is in place.
- Delta will schedule a scoping meeting.
- Dave Moyer needs to sign environmental approval submission

Task Force #7-Fuel Farm:

- Delta is proceeding with the design. Initial ground sampling at the existing Fuel Farm location didn’t indicate any contamination. Dave Moyer needs to sign environmental approval submission.

Other Items-

- Our CARES ACT grant is now available.
- The Township denied our request for a waiver to the Blue Rock Fence. Authority will appeal at the September 1th Township meeting.

Old Business:

- Tree Removal/State Game Lands: The state will build a stone road to access the area.
- PA DCED multimodal grant, Adam Switzer will provide additional information.
- New Jersey Sky Diving, contract was signed and they are jumping at the airport.
- Ron Slonaker working on alphabetical list of approved vendors.

New Business:

- Web site changes, redesign, and updates, Mark Turner gave Presentation of the progress, looks terrific.
- Policy update- George Strunk made a motion to allow Board Members to attend meeting via electronic means. Greg Christine seconded the motion and the motion passed. Policy #2 was updated and signed by the Chairman.
- Place six-inch numbers on the new T-Hangar spaces.

Committees:

Marketing: Karl Weiler and Bill Mullen gave an airport tour to Sharon Laverdure, Monroe County Commissioner Chair. They showed her all our airport projects, some completed, some in progress, and some still in the planning stage. Her brother is a pilot and she was very familiar with the airport terminology and how they function. She ended her tour with a helicopter ride of the area on Dave Moyer's aircraft.

Finance: no update.

Security/EOP: No update.

Building and Grounds: George Strunk made a motion to increase and rework our internet capacity to 11 megabits per second. Greg Christine seconded the motion and the motion passed.

Human Resources: No update.

Adjournment: A motion was made by Dave Moyer to go into executive session at 4:41. The motion passed. The board reconvened at 5:00pm. Adjournment motion made by Dave Moyer at 5:02pm. All voted in a favor of the motion.

Minutes submitted by:

Maria Guevara

Bookkeeper