

POCONO MOUNTAINS MUNICIPAL AIRPORT AUTHORITY

MEETING MINUTES.

September 21, 2022

3:00 p.m.

- I. Call to order:** Dave Moyer, chairman, called the meeting to order at 3:00 p.m. EST on September 21, 2022. The meeting took place in the MW hangar at the Pocono Mountains Airport located in Tobyhanna, PA 18466.
- II. Attendance:** Dave Moyer, John Kerrick, Justin Klein, George Strunk, and Robert Deinarowicz, Karl Weiler, and Mark Turner.
- III. Public comment:** Adam Kerrick in attendance as guest, pending board appointment. David Fox in attendance as guest.
- IV. Approval of Minutes:** George Strunk made the motion to accept the August Board meeting minutes. Mark Turner seconded the motion and the motion passed.
- V. Treasurer's Report-Financial Statement/Cash Position:**
- Mark Turner discussed the financial reports with the Board.
- George Strunk made the motion to accept the Treasurer's report. Bob Deinarowicz seconded the motion and the motion passed.
- George Strunk made the motion to pay the bills on schedule G, and to ratify the bills on schedule J paid between meetings. Bob Deinarowicz seconded the motion and the motion passed.
- VI. Airport Manager's Report:** Justin Klein-DeHaven discussed his report with the Board and the salient items are listed below:
1. ABE fence repaired the gate between the MW and North Hangar.
 2. WB electric fixed the light issues on the exterior of the MW Hangar, Wind sock on 31, as well as disconnecting the sign by 611 in preparation for removal.
- VII. Task Tracker:** Dave Moyer discussed the task orders currently on the list. There were no updates at this meeting.
- VIII. Engineer's Report.**
- Task Order #1 - Fuel Farm**
- Shop drawings are in process.
 - General schedule:
 - Site work = fall 2022
 - Tank delivery and installation = spring 2023
 - Coordination with PP&L is in progress. The Authority has provided the new transformer deposit.
 - The BOA has denied payment for the relocation of the flying club building.
 - **Grant Status:**
 - **Multi- Modal Grant** – in place for 75% of project costs. Value = \$1,228,075
 - **LSA #1** – in-place, \$193,500 available. Contributes to 25% local match.

- **LSA #2** – confirm in place at \$92,400. Contributes to 25% local match.
- **LSA#3/Other Local** – Michelle Bisbing has submitted the application to obtain remaining local funds for this project (\$138,828) and the SRE (\$259,274) for a nominal total of \$400,000.
- **Tank Deposit**
 - The state reimbursement for the 75% of the \$293,455 tank deposit should be paid to the airport any day. The local match (\$73,363.75) will need to be provided to fully pay Grimm. These funds are available via existing LSA#1.

Task Order #2 - Snow Removal Equipment Building (SRE)

- Shop drawings are in process. Township Code comments from July are proving to be very time- intensive to address, this is in progress.
- The foundation permit has been issued.
- General schedule:
 - Site work = fall 2022 (scheduled to have begun September 19)
 - Building erection = spring/summer 2023
- The Contractor is planning to leave the existing t-hangar building up this winter so the airport can keep equipment parked in it.
- **Grant Status:**
 - **Block Grant** – in place. Funds 100% of Grimm costs on the federal half of the building.
Value = \$506,988
 - **Block Grant Amendment (formerly BIL funds)** – Funds \$90,000 in administration costs at 100%. This amendment request has been submitted in DotGrants. This will amend the existing Block Grant amount (good news – one fewer grant to manage).
 - **Capital Budget Grant** – In place. Funds 50% of the non-federal half of the building (Grim & Delta costs). Value = \$250,000.
 - **Local Funds** - Value = \$259,274. Funds required to support matches on other grants listed above.
 - These funds are in the \$400,000 application Michelle Bisbing has submitted.

ARA Grant (\$59,000)

- These funds have been paid to the Authority. This item will be removed.

Bipartisan Infrastructure Law (BIL)

- \$295,000 for each year FY 2022 through FY2026.
- These funds have been programmed towards a terminal building Program in JACIP as discussed at the Planning Session.

Community Development Funds

- \$3 million submitted for Community Project Funds earmark for FY23 federal budget for T- hangar.
- Amber Niver w/Matt Cartwright’s office indicates we should know by December if these funds have been programmed for us, at which point to we submit an application.

Perimeter Fence

- Delta has provided information on the perimeter fence layout to Ron. The airspace studies were done in April 2021 and expire at the end of this year. We have talked to the FAA and they indicated we can have them renewed for additional 6 month periods.

- We should discuss this project scope and funding. The fence is already shown on the ALP, but the BOA might require an environmental determination for this project (Categorical Exclusion).

IX. New Business:

George Strunk moved the Board to accept the quote up to \$11,795.00 from Bachert Construction LLC for the moving of the flying club.

Bob Deinarowicz, on behalf of the Nominations Committee, motioned for the Board to formally nominate David Fox to the County Commissioners for one of the currently vacant seats on the board. George Strunk seconded the motion and the motion passed.

X. Adjournment:

The Chairman motioned the Board to move to executive session at 4:11 p.m. The chairman later motioned the Board to adjourn the meeting at 4:30 p.m. The motion passed and the meeting was adjourned. The next Board meeting is scheduled for October 19, 2022 at 3:00 p.m. in the MW hangar located at the airport.

Respectfully submitted,

Justin Klein-DeHaven.

Airport Manager.



**POCONO MOUNTAINS
REGIONAL AIRPORT**

