



**Pocono Mountains Municipal Airport Authority
Minutes**

July 15, 2020

Call to order: Dave Moyer, Chairman, called the meeting to order at 3:00 p.m. EST on Wednesday July 15, 2020. The meeting took place in the MW hangar at the Pocono Mountains Municipal Airport located in Tobyhanna, PA 18466

Attendance: Dave Moyer, John Kerrick, Karl Weiler, George Strunk, Mark Turner, Bob Deinarowicz, Bill Mullen. Greg Christine attended by phone; George Barthelenghi was absent.

Pledge of allegiance

Declaration of Quorum: Dave Moyer declared a quorum.

Public comment: Otto Bohnenberger, Steve Webster, and Edward Page are three owners of the airplanes that are moving their aircraft from the old T-Hangar to the new T-Hangar. They have already selected their new unit numbered space. They asked many questions during the 25 minutes discussion. All were answered by various board members to their satisfaction.

Approval of Minutes: John Kerrick *made a motion to approve the June 17, 2020 minutes as presented and to dispense of the reading. Mark Turner seconded the motion and the motion passed.*

Treasurer's Report-Financial Statements/Cash Position: George Strunk reported that fuel sales continue to be very weak because of lack of flying time. We continue to monitor expenses during the Covid Pandemic and keep them as low as possible. George Strunk made a motion to approve payment of the bills on schedule G and to ratify bills made between board meetings as listed on schedule J. Karl Weiler seconded the motion and the motion passed.

Airport Manager Report: Ron Slonaker reported:

- NASCAR fuel sales were disappointingly low as drivers, owners, and sponsors are now sharing aircrafts and not flying individual aircraft.
- New T-Hangar space is completely rented.
- The few commercial and private landing aircraft are not refueling here and consequently generating less revenue for the airport.

Task Tracker: Dave Moyer reviewed it and the Board updated the report.

Engineering Report: Adam Switzer updated the following.

Task Order #4- North ramp taxiways project was inspected by MCCD and they will re-inspect in the fall for growth of grass. The BOA has also accepted approval of the project, subject to final approval of the MCCD.

Task Order #5-Construct T-Hangars project is continuing with completion date behind schedule because of Covid. We still anticipate completion approximately early September. Final asphalt paving scheduled for late July.

Task Order #6-Snow Removal equipment Building (SRE):

- The grant was offered on July 12 at 95% which leaves \$8,333 MPO responsibility.
- Delta engineering will schedule a scoping meeting for the building.

Task Order #7: Fuel Farm:

- A scoping meeting is scheduled and will be attended by the Board members on this committee.
- The Local share just for the project design is \$50,000
- Delta will be preparing revised grant summary paperwork for the multimodal grant application.
- The authority will also apply for a \$200,000 LSA grant for the fuel farm project.

Old Business:

- Tree Removal/State Game lands-D. Moyer
- PA DCED multimodal transportation application for the fuel farm project- G. Barthelengi
- Flying club sub-lease renewed- Mark Turner
- New T-Hangar lease document-Mark Turner

New Business:

- Alphabetical list of airport approved vendors- Ron Slonaker

Committees:

Marketing: No update;

Finance: No update

Security/EOP: No update;

Building and Grounds: No update;

Human Resources: No update.

Adjournment: A motion was made by Dave Moyer to go into executive session at 5:15 pm. The motion was seconded by Karl Weiler and the motion was passed. The Board reconvened at 05:20 pm.

Adjournment motion made by Dave Moyer at 5:22 pm. All voted in favor.

Minutes submitted by:
Maria Guevara
Bookkeeper