



**Pocono Mountains Municipal Airport Authority  
Minutes**

June 17, 2020

**Call to order:** Dave Moyer, Chairman, called the meeting to order at 3:05 p.m. EST on June 17, 2020. The meeting took place in the MW hangar at the Pocono Mountains Municipal Airport located in Tobyhanna, PA 18466

**Attendance:** Dave Moyer, John Kerrick, Karl Weiler, George Barthelenghi, Bob Dienrowicz, George Strunk, Ron Slonaker, Adam Switzer.  
Greg Christine, Mark Turner, and Bill Mullen (attended by phone).

**Pledge of allegiance**

**Declaration of Quorum:** Dave Moyer declared a quorum declaration.

**Public comment:** No public comments.

**Approval of Minutes:** George Barthelenghi *made a motion to approve the May 20, 2020 minutes as presented and to dispense of the reading.* George Strunk *seconded the motion and the motion passed.*

**Treasurer's Report-Financial Statements/Cash Position:** George Strunk reported that May fuel sales were once again very low because of the lack of flying activity. We continue to monitor our expenses and keep them as low as possible. George Strunk made a motion to approve payment of the bills on schedule G and to ratify bills made between board meetings as listed on schedule J. Karl Weiler seconded the motion and the motion was passes.

**Airport Manager Report:** Ron Slonaker reported:

- Charter business is improving, as many do not want to fly commercial at this time. Should help our fuel sales.
- We had a problem with water pressure, Ron is working on the repair.
- Getting prepared for NASCAR race and their added use of airport.
- Will continue to operate in June with reduced hours.

**Task Tracker:** Dave Moyer reviewed and the board updated the report.

- George Strunk made a motion to request \$200,000 from the multimodal transportation fund. George Barthelenghi seconded the motion and the motion was passed. This would complete the needed funding for the replacement fuel farm.

**Engineering Report:** Adam Switzer updated the following.

Task Order #4- Completing the final check list items with Leeward construction.

Task Order #5-Construct T-Hangars construction is ongoing. We might have to extend the completion date because of the delay's caused by Covid-19. Next will be putting up side panels, roofing and then paving.

Task Order #6-Snow Removal equipment Building (SRE):

- The project is in "grant Accepted" status
- Authority share is \$8,350

Task Order #7: Fuel Farm:

- The replacement of Fuel Farm is progressing.
- The BOA, Delta Engineering, and the Airport Board Team will meet in July to work on the details. Date not yet set

BOA School

- All Board Members are required to attend two 4 hours sessions to educate them as Effective Board Members.

**Old Business:**

- The A/P is still waiting for "CARES ACT" funding to support lack of business during Covid-19
- Engineering contract with Delta has been extended and completed.

**Committees:**

*Marketing:* No update;

*Finance:* No update

*Security/EOP:* No update;

*Building and Grounds:* No update;

*Human Resources:* No update.

**Adjournment:** A motion was made by Dave Moyer to go into executive session at 4:17. The motion was seconded by George Barthelenghi and the motion was passed. The Board reconvened at 4:31.

Adjournment motion made by Dave Moyer at 4:33. All voted in favor.

Minutes submitted by:

Maria Guevara

Bookkeeper