

POCONO MOUNTAINS MUNICIPAL AIRPORT AUTHORITY

MEETING MINUTES.

August 17, 2022

3:00 p.m.

- I. Call to order:** Dave Moyer, chairman, called the meeting to order at 3:00 p.m. EST on August 17, 2022. The meeting took place in the MW hangar at the Pocono Mountains Airport located in Tobyhanna, PA 18466.
- II. Attendance:** Dave Moyer, John Kerrick, Justin Klein, George Strunk, and Robert Deinarowicz, Karl Weiler. Mark Turner attended via telephone.
- III. Public comment:** George Barthelenghi joined the Board in recounting memories and stories following Bill Mullen's passing.
- IV. Approval of Minutes:** George Strunk made the motion to accept the July Board meeting minutes. Bob Deinarowicz seconded the motion and the motion passed.
- V. Treasurer's Report-Financial Statement/Cash Position:**
- Mark Turner discussed the financial reports with the Board.
- George Strunk made the motion to accept the Treasurer's report. Bob Deinarowicz seconded the motion and the motion passed.
- George Strunk made the motion to pay the bills on schedule G, and to ratify the bills on schedule J paid between meetings. John Kerrick seconded the motion and the motion passed.
- VI. Airport Manager's Report:** Justin Klein-DeHaven discussed his report with the Board and the salient items are listed below:
1. The gate closest to the FBO is fixed and operational, ABE fence is sending a revised quote and can be here in the following week to fix the new gate between the MW and North Hangar.
 2. Fuel prices changed:
100LL: \$7.99
Jet A: \$7.16
 3. A student at Moyer Aviation who is employed full time at Sanofi put an application into the airport and is willing to work Saturdays and Sundays. We will still need an employee on standby this winter for snow removal.
- VII. Task Tracker:** Dave Moyer discussed the task orders currently on the list. There were no updates at this meeting.

VIII. Engineer's Report.

Task Order #1 - Fuel Farm

- Shop drawings are in process.
- General schedule:
 - Site work = fall 2022
 - Tank delivery and installation = early 2023
- **Grant Status:**
 - **Multi- Modal Grant** – in place for 75% of project costs. Value = \$1,228,075
 - **LSA #1** – in-place, \$193,500 available. Contributes to 25% local match.
 - **LSA #2** – confirm in place at \$92,400. Contributes to 25% local match.
 - **LSA#3(?)/Other Local** – required funds to complete local match, value = \$138,828.
- **Tank Deposit**
 - BOA has approved support of 50% advance payment for this via their grant. Delta is to process with Grimm; we are waiting on response to shop drawing issues before processing payment.

Task Order #2 - Snow Removal Equipment Building (SRE)

- Shop drawings are in process. Township Code comments from July are proving to be very time- intensive to address, this is in progress.
- General schedule:
 - Site work = fall 2022
 - Building erection = spring/summer 2023
- **Grant Status:**
 - **Block Grant** – in place. Funds 100% of Grimm costs on the federal half of the building.
Value = \$506,988
 - **Capital Budget Grant** – In place. Funds 50% of the non-federal half of the building (Grim & Delta costs). Value = \$250,000.
 - **BIL Grant** - Funds 95% of Delta costs on the federal-half of the building. Value = \$85,500.
 - The BOA has indicated they are going to instead utilize a portion of the airport's 2021 NPE funds for this, due to issues in processing the BIL program. This would be a new Block Grant.
 - Rob Betz to clarify once he returns August 18.
 - **Local Funds** - Value = \$259,274. Funds required to support matches on other grants listed above.

ARA Grant (\$59,000)

- The fuel invoice has been submitted for this \$59,000 and payment is in progress. Should be paid any day/week.

Bipartisan Infrastructure Law (BIL)

- \$295,000 for each year FY 2022 through FY2026.
- There was a discussion at the planning session how to utilize the funds going forward. Update to be provided in the meeting.

Community Development Funds

- \$3 million submitted for Community Project Funds earmark for FY23 federal budget for T- hangar. Sounds like we will know status around September.

Other

- Annual Planning Session was held August 16 at 2:25 PM. Attended by Delta, Dave Moyer, Karl Weiler, and George Strunk.

IX. New Business:

Following the passing of Bill Mullen, the Board asked Bob Deinarowicz to chair the Nominating Committee and Mr. Deinarowicz accepted with immediate effect. Board members George Strunk and Karl Weiler also agreed to serve as Nominating Committee members.

George Strunk as a member of the nominating committee motioned to nominate Adam Kerrick to fill the board seat recently vacated by Greg Christine. Karl Weiler seconded the motion and the motion passed. Board chairman, Dave Moyer, then agreed to submit Adam’s nomination to the Monroe County Commissioners for their approval and appointment.

X. Adjournment:

The Chairman motioned the Board to move to executive session at 4:15 p.m. The chairman later motioned the Board to adjourn the meeting at 4:30 p.m. The motion passed and the meeting was adjourned. The next Board meeting is scheduled for September 21, 2022 at 3:00 p.m. in the MW hangar located at the airport.

Respectfully submitted,

Justin Klein-DeHaven.

Airport Manager.



