



Pocono Mountains Municipal Airport Authority

188 Airport Drive • Tobyhanna, Pennsylvania 18466

Phone: 570-839-0258 • Fax: 570-839-5929

E-mail: pmmaa@mpoairport.com • Website: www.mpoairport.com

Pocono Mountain Municipal Airport Authority Minutes

December 19, 2018

Call to Order: Dave Moyer, Chairman, called the meeting to order at 3:00PM EST on December 19, 2018. The meeting took place in the MW Hangar located at the airport located in Tobyhanna, PA 18466

Pledge of Allegiance

ATTENDANCE: Dave, Moyer, Bill Mullen, Greg Christine, George Strunk, George Barthelenghi, Mark Turner, Adam Switzer, Rich Kuban, (Karl Weiler by phone at 3:35PM).

ABSENT FROM MEETING: Frank Revitt, John Kerrick, Bonnie Schwartz.

- I. Declaration of Quorum: Dave Moyer declared a Quorum.
- II. No public comments
- III. Approval of Minutes: Greg Christine made a motion to approve the November minutes as presented and to dispense of the reading. Mark Turner seconded the motion and the motion passed.
- IV. George Strunk made a motion to approve the special meeting on November 21, 2018 as presented and dispense of the reading. George Barthelenghi seconded the motion and the motion was passed.
- V. Treasurers Report:
Treasurer was absent. The report was reviewed by George Strunk. Revenue was down as rainy weather continued. Board requested additional information from airport manager.
Accounts/Payable bills to be paid: George Strunk made a motion to approve payment of bills listed on schedule and to ratify bills made between board meetings as listed on Schedule J. George Barthelenghi seconded the motion and the motion passed.
- VI. Delta Airports Consultants: Adam Switzer provided a report to the Board.
The north ramp taxiways construction has been closed down during winter. Project will be completed in the Spring.

Bids will be solicited for the T-Hanger construction.
Greg Christine made a motion to forward to the Bureau of Aviation regarding task order #5. We are making revision #1 to the professional services agreement as presented by Delta engineering in the amount of \$298,000. George Strunk seconded the motion and the motion passed.

- VII. Managers' Report.
Rich Kuban stated the Board of Aviation requires the airport every five years to advertise for engineering services. We will comply. Trees that are hazards to aviation will be removed starting the beginning of January.
The Task Tracker was reviewed and will be updated.
- VIII. LSA 2019 Grant
Bill Mullen has planned visits to all the legislators that vote on LSA Grants. Approval of a grant is to use the funds to replace our aging, deteriorating Fuel Farm. So far, Jack Rader and Rosemary Brown have been visited and both will vote to support the project and contribute financially.
- IX. Pocono Mountain Visitors Bureau
Bill Mullen had an appointment with Chris Barrett of the PMVB. We will be included in their new Spring brochure advertising the many services available at the airport.
- X. The Board went into executive session at 3:50PM. The Board reconvened at 3:57PM.
- XI. A motion was made by George Strunk that \$1050 in year end/Holiday bonus be distributed to employees and staff. Bill Mullen seconded the motion and the motion passed.
- XII. Adjournment motion was made by Dave Moyer. All voted in favor. Time was 4:05PM.

Respectfully submitted,

Bill Mullen, Board Secretary